

COUNTY OF YORK

MEMORANDUM

DATE: June 29, 2001 (BOS Mtg. 7/17/01)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Marlbank Cove Ravine Restoration Project – Invitations for Bid (IFB) were issued and advertised to install pipe and drainage structures in a severely eroded ravine located in the Marlbank Cove subdivision. Three firms responded with bids, with the lowest responsive and responsible bidder being J. Sanders Construction Company in the amount of \$400,525. Sufficient funds are available in the capital improvements budget to complete this project.

Police Package Vehicles – purchase of seven (7) police package vehicles from the state contract in the amount of \$146,158. Four of the vehicles are to replace units assigned to the Sheriff's Office. Staff routinely monitors vehicles in the fleet for age, mileage, serviceability, etc., and replacement is recommended when maintenance is no longer economically feasible. The remaining three units are for additional deputies hired as part of the grant funded "Fast Cop Program." Funds sufficient for this procurement are available from the approved budget.

Yorktown Shoreline Engineering - Staff is preparing to begin the next phase of the Riverwalk and Yorktown Revitalization Project. A major portion of this phase will be funded with the Transportation Enhancement Program grant award recently approved by VDOT. As part of this work, additional shoreline design services and environmental assessment services are required. Vanasse Hangen Brustlin (VHB) is the contracted engineer for these services. Staff has negotiated a price of \$64,955 for these services, \$39,955 for shoreline design, and \$25,000 for environmental assessment. This change order exceeds the amount of the original contract by more than 10 percent, thus requiring additional approval by the Board. If approved, this change order will bring the total encumbrance for this purchase order to \$114,500 (the current balance of \$49,500 plus the change order of \$64,955). Funds sufficient for the completion of this project are available from the approved capital improvements budget.

TV Programming System Equipment – upgrade of the on-air TV programming system equipment. The upgrade will consolidate the programming system for channels 46 and 47, convert the system operation to a digital tape format, and make use of a video server for improved system reliability. It is recommended that this purchase be completed as a sole source procurement from the Whitlock Group, the only local representative of the equipment manufacturer. The total price of the equipment is \$79,998. The School Division is providing \$30,000, and the balance of the funding is available from

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the County's approve budget.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend that they be approved through the adoption of Proposed Resolution R01-135.

Sawyer/3681

Attachment

- Proposed Resolution R01-135